



GRANADA SANITARY DISTRICT
OF SAN MATEO COUNTY

MINUTES
BOARD OF DIRECTORS
SPECIAL MEETING
December 6, 2007

CALL SPECIAL MEETING TO ORDER: The Special Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Woren at p.m.

ROLL CALL: Directors: President Leonard Woren, Vice President Fran Pollard, Secretary Ric Lohman, Treasurer Gael Erickson, and Board Member Matthew Clark.

Staff: General Manager Chuck Duffy and District Administrator Delia Comito.

GENERAL PUBLIC PARTICIPATION

None.

ADJOURN TO CLOSED SESSION

1. **Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9(c), three potential cases).**
2. **Conference with Real Property Negotiator, Chuck Duffy (Government Code Section 54956.8).**
Negotiating parties: San Mateo County Harbor District and Granada Sanitary District, property under negotiation: APN 047-262-010.

RECONVENE TO OPEN SESSION

President Woren announced that there was no reportable action taken in the Closed Session.

President Woren reordered the agenda moving the Special Presentation Item 1 to the end of the agenda.

ACTION AGENDA

2. **Consideration of Variance applications received for parcels less than 4,750 sq. ft. in the S-17 or S-3 zoning districts, and for parcels less than 8,800 sq. ft. in the S-94 zoning district:**
Applicant: Frank Belleci, APN 047-075-170, Almeria Ave., El Granada, Class 1A permit for a proposed 1,968 sq. ft. single-family dwelling on a 4,720 sq. ft. parcel in the R-1/S-17 zoning district (5,000 sq. ft. min.).
ACTION: Director Clark moved to approve the Variance for APN 047-075-170, Almeria Ave., El Granada, owner Frank Belleci. (Clark/Lohman). Approved 5-0.
3. **Consideration of Resolution ordering the making of Amended Reassessments.**

ACTION: Director Lohman moved to approve the resolution ordering the making of amended reassessments. **(Res. 2007-008)** (Lohman/Erickson).
Approved 5-0.

4. Consideration of a Resolution Approving Preliminary Amended Reassessment, Order Public Hearing, and Directing Actions.

Because the Hearing date was yet to be determined, the item was tabled.

5. Consideration of Agreement with Kennedy/Jenks Consultants for District Engineer Services.

ACTION: Director Pollard moved to approve the two-year Independent Contractor Agreement for District Engineer with Kennedy/Jenks Consultants. (Pollard/Clark). Approved 5-0.

6. Consideration of Agreement with Dudek & Associates for General Manager Services.

ACTION: Director Pollard moved to approve the two-year Independent Contractor Agreement for General Manager with Dudek & Associates. (Pollard/Clark). Approved 5-0.

CONSENT AGENDA

President Woren held Consent Agenda Item 7 for discussion.

8. Approval of November 2007 warrants for \$151,998.31 (checks 2951- 2982).

9. Approval of Assessment District distribution #05-07/08 for \$4,889.10.

10. Approval of October 2007 Financial Statements.

ACTION: Director Pollard moved to approve Consent Agenda Items 8, 9 and 10. (Pollard/Clark). Approved 5-0.

7. Approval of Regular Meeting minutes for October 18, 2007.

ACTION: Director Pollard moved to approved the regular meeting minutes for October 18, 2007 as presented. (Pollard/Lohman). Approved 5-0.

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

11. Sewer Authority Mid-Coastside.

Director Lohman reported on the October 15 and November 5, 2007 SAM board meetings.

12. Report on other seminars, conferences, or committee meetings.

None.

INFORMATION CALENDAR

13. Attorney's Report.

14. Treasurer's Report.

15. General Manager's Report.

16. Administrator's Report.

17. Engineer's Report.

- a. Update on Naples Beach Pump Station/Medio Creek Bridge Project.

FUTURE AGENDA ITEMS

SPECIAL PRESENTATION

1. Presentation of Certificate of Appreciation for Outstanding Service to Outgoing Board Member Fran Pollard.

President Woren presented a Certificate of Appreciation to Director Pollard for her eight years of service on the Board. Director Pollard expressed thanks to her friends and neighbors for their support throughout the years, and to the Board and Staff. Reviewing the goals set at the onset of her latest term, all had been met except, regrettably, the reorganization to a CSD.

ADJOURN SPECIAL MEETING

The Special Meeting was adjourned at p.m.

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Ric Lohman, Secretary

Date Approved: January , 2008